

**REGULAR MEETING OF PACIFIC COUNTY P.U.D. COMMISSIONERS HELD  
Tuesday December 19, 2017.....**

The Board of Commissioners of Public Utility District No. 2 of Pacific County, Washington met in regular session at the P.U.D. Auditorium in Long Beach, Washington at the hour of 1:00 P.M. Present were Commissioners Thompson, Swanson, and Anderson, General Manager Dunsmoor, Kayla Calabrese, Renae Powell, Danny Avalon, Humaira Falkenberg, Mark Hatfield, Craig Kalich, Amy Nile and Don Pape.

**PLEDGE OF ALLEGIANCE:**

**MINUTES:**

- Minutes of the previous meeting were approved as written.

**ITEMS FROM THE PUBLIC NOT ON THE AGENDA:        NONE**

**CORRESPONDENCE:**

- Informational material was received from the following or in reference to: American Public Power Association, Northwest Public Power Association, Washington PUD Association, Newsdata Corporation, Columbia Basin Bulletin, Bonneville Power Administration, T & D World, Public Power Council, Economic & Technical Consultants and Northwest RiverPartners.

**MANAGER’S REPORT:**

- General Manager Dunsmoor provided the Board with a memo from Auditor Renae Powell updating the 2018 mileage reimbursement rate.
- General Manager Dunsmoor informed the Board of the upcoming Exit Conference with the State Auditor’s Office.
- Motion made by Commissioner Swanson, seconded by Commissioner Anderson and passed approving the 2018 payment of dues to the list of associations provided.
- Motion made by Commissioner Anderson, seconded by Commissioner Swanson and passed approving a half day off for all employees on Christmas Eve or New Year’s Eve.
- General Manager Dunsmoor announced that the District had signed a Tentative Agreement with the Union for negotiations.
- Reported on meetings related to District issues attended by commissioners, staff, and/or him within the past two weeks.
- Reported no upcoming meetings scheduled for the next two weeks.

**AGENDA ITEMS:**

Motion made by Commissioner Anderson, seconded by Commissioner Swanson and passed entering into Service Extension Contracts with the following:

Frank Brown                      Jerry Cady  
Brent Kragerud

Election of Board Officers and determination of Association delegate and alternate designations was held for the Year 2018. Motion was made by Commissioner Swanson, seconded by Commissioner Anderson and passed electing Mike Swanson, President; Diana Thompson, Vice President; and Dick Anderson, Secretary. Association delegate and alternate designations for the Year 2018 as listed below.

<b>2018</b>		
<b>Associations</b>	<b>Delegate</b>	<b>Alternate</b>
WPUDA	Diana	Dick
PPC	Mike	Dick
PURMS	Diana	Mike
NWPPA	Dick	Mike
APPA	Mike	Diana
CARES	Diana	Humaira
ENW	Mike	Dick
NoaNet	Diana	Jason

<b>2018</b>		
<b>WPUDA Committee</b>	<b>Delegate</b>	<b>Alternate</b>
Board	Diana	Dick
Managers Committee	Jason	
Government Relations Committee	Mike	Jason
Communications Committee	Diana	Jason
Energy Committee	Jason	Humaira
Telecom Committee	Diana	Jason
Water Committee	Dick	Mike

A discussion was held regarding Resolution No. 1397, A Resolution Amending Resolution Numbers 1328, 1339, 1355, 1369, and 1381 to extend the Term of the District’s Electric System Revenue Note, 2012. It was decided that the Board would rather pay for larger capital projects from the past 18 months using bond money and use that money to create a general fund. General Manager Dunsmoor will present a resolution for the general fund creation at the next meeting.

A discussion was held on the purchase of a Crime Shield Policy for insuring district employees, including the treasurer. The Commissioners agreed that option B of the Crime Shield Policy quote was the best idea. General Manager Dunsmoor will present a resolution at the next meeting.

Motion made by Commissioner Swanson, seconded by Commissioner Thompson and passed adopting Resolution No. 1398, A Resolution Establishing Salary Ranges for Administrative and Non-Union Employees. Commissioner Anderson was opposed.

**OTHER BUSINESS:**            NONE

**COMMISSIONERS REPORT:**

Commissioner Thompson attended the NoaNet Annual Meeting in Spokane and provided a brief recap.

**ITEMS FROM THE PUBLIC NOT ON THE AGENDA:** NONE

The Board entered into an Executive Session, expected to last twenty minutes in regards to the performance of a public employee with no possible action anticipated after returning to Open Session. The Executive Session began at 2:14 PM.

The Board returned to Open Session at 2:34 PM. There being no further business, the meeting was adjourned at 2:34 PM.

Vouchers duly verified and certified were presented to the Board of Commissioners, each specifying the amount to be paid and the purpose of each payment. Each voucher was duly audited by the Auditor of the District, and the Board approved said claims including Revenue Vouchers 198444 through 198574 in the amount of \$497,372.10.