

**REGULAR MEETING OF PACIFIC COUNTY PUD COMMISSIONERS HELD
TUESDAY December 6, 2016.....**

The Board of Commissioners of Public Utility District No. 2 of Pacific County, Washington met in regular session at Raymond City Hall in Raymond, Washington at the hour of 1:00 P.M. Present were Commissioners Thompson, Swanson, and Hatfield, Attorney Penoyar, General Manager Miller, Kayla Calabrese, Renae Powell, Mark Hatfield, Craig Murray, Jason Dunsmoor, Dick Anderson, Pat Myers, and Todd Bennington.

PLEDGE OF ALLEGIANCE:

MINUTES:

- Minutes of the previous meeting were approved as written.

CORRESPONDENCE:

- Informational material was received from the following or in reference to: American Public Power Association, Bonneville Power Administration and the Department of Energy, Columbia Basin Bulletin – Weekly Fish and Wildlife News, Newsdata Corporation, Northwest Public Power Association, the Washington PUD Association, Washington Water Utilities Council, Columbia River Treaty Power Group, Emerald People’s Utility District, Public Utility District No. 1 of Franklin County, Northwest Open Access Network, Northwest RiverPartners, Public Power Council, Regional Dialogue Slice Implementation Group, and The Energy Authority.

MANAGER’S REPORT:

- General Manager Miller informed the Board that the District has won the Pole Attachment Lawsuit remand from the Appeals Court Division 1 regarding the post 2008 language in RCW 54.04.045 3(a) and 3(b).
- General Manager Miller reported that two invoices dated November 8, 2016 and November 22, 2016 were received from Public Utility Risk Management Services Joint Self Insurance Liability Fund. The first invoice in the amount of \$11,997.80 is the District’s share of a \$250,000 Retention Funding Assessment to bring the Liability Fund balance up to \$3.25 million, as per Resolution No. 11-3-16-4. The second invoice was for a Fronting Policy with Liberty Mutual and a new Cyber Policy with Berkley, with the District’s portion set at \$5,377.98.
- General Manager Miller stated that the PUD entered one of our aerial manlift/material handler trucks into the Willapa Harbor Chamber sponsored Christmas on the Willapa Lighted Parade on Saturday December 3, 2016 driven by Chief of Engineering and Operations Jason Dunsmoor. The decorated vehicle received the “Spirit of the Season” award.
- General Manager Miller made note of a listing of employee paid holidays for 2017. These are the dates that the PUD offices will be closed.
- General Manager Miller reported no update for NoaNet.
- Reported on meetings held over the last three weeks.
- Reported on upcoming meetings scheduled for the next two weeks.

AGENDA ITEMS:

Motion made by Commissioner Hatfield, seconded by Commissioner Swanson and passed entering into Service Extension Contracts with the following:

Cindy Pierce
Clayton Taft
John Thomas Smith
Grant Langeberg
David Johnson

Motion made by Commissioner Swanson, seconded by Commissioner Hatfield and passed adopting Resolution No. 1377, Budget for Electrical Department for Fiscal Year 2017.

Motion made by Commissioner Hatfield, seconded by Commissioner Swanson and passed adopting Resolution No. 1378, Budget for Bay Center Water Department for Fiscal Year 2017.

Motion made by Commissioner Swanson, seconded by Commissioner Hatfield and passed adopting Resolution No. 1379, Budget for Lebam Water Department Fiscal for Year 2017.

Motion made by Commissioner Hatfield, seconded by Commissioner Swanson and passed adopting Resolution No. 1380, Budget for Wilson Point Water Department for Fiscal Year 2017.

Motion made by Commissioner Swanson, seconded by Commissioner Hatfield and passed adopting Resolution No. 1381, A Resolution Amending Resolution Numbers 1328, 1339, 1355 and 1369 to extend the Term of the District's Electric System Revenue Note, 2012.

General Manager Miller presented a Service Order Summary with CresComm WiFi, LLC. Motion made by Commissioner Hatfield, seconded by Commissioner Swanson and passed authoring General Manager Miller to enter into the presented Service Order Summary with CresComm WiFi, LLC.

OTHER BUSINESS:

Motion made by Commissioner Swanson, seconded by Commissioner Thompson and passed to continue the medical and life insurance program for Ron Hatfield, upon his departure from the District effective December 31, 2016, as allowed under the Commissioners Compensation Policy.

Commissioner Thompson presented a plaque to Commissioner Hatfield honoring his 28 years, 1 month of service with the District.

COMMISSIONER’S REPORT:

Commissioner Swanson asked if Commissioner Thompson would be attending the APPA Rally in Washington DC in March. She said that she would not be attending, as she has only gone as an executive member of the Washington PUD Association and that the District does not usually send anyone. Commissioner Swanson said he would like to attend in an upcoming year.

Commissioner Swanson asked about the Fiscal Year 2016 Slice True Up credit from Bonneville Power Administration and when the District would be receiving that. General Manager Miller informed him that it would appear on the District’s November billing that is paid in December.

Commissioner Thompson reported on a clean audit for CARES.

ITEMS FROM THE PUBLIC NOT ON THE AGENDA: NONE

The Board entered into an Executive Session, expected to last one hour in regards to the performance of a public employee. The Executive Session began at 1:45 PM.

The Board returned to Open Session at 2:37 PM.

Motion made by Commissioner Hatfield, seconded by Commissioner Swanson to approve Resolution No. 1376, A Resolution Appointing Jason P. Dunsmoor as General Manager of PUD No. 2 of Pacific County.

Commissioner Swanson asked that the following statement that was sent to General Manager Miller via email be on the record. “Doug, it has been 5 days since our executive session and it is 2 days before the general election. I want to share my thoughts on the public perception of appointing Jason Dunsmoor as the new General Manager. No matter who is elected to Ron’s District 3 position, it will be the first time in 28 years that the voters/ratepayers/owners of Pacific County PUD #2 have had someone different representing that district. Elections matter and I believe that the voters feel that this position matters. The new commissioner will be one of Jason’s bosses and should be involved in the selection of a new General Manager. I don’t feel that appointing Jason to the position, before the new commissioner is sworn in, is fair to the ratepayers or Jason.”

Resolution No. 1376, A Resolution Appointing Jason P. Dunsmoor as General Manager of PUD No. 2 of Pacific County, was passed.

There being no further business, the meeting was adjourned at 2:43 PM.

Vouchers duly verified and certified were presented to the Board of Commissioners, each specifying the amount to be paid and the purpose of each payment. Each voucher was duly audited by the Auditor of the District, and the Board approved said claims including Revenue Vouchers 195246 through 195422 in the amount of \$1,313,970.33.