

**REGULAR MEETING OF PACIFIC COUNTY PUD COMMISSIONERS HELD TUESDAY
November 7, 2017.....**

The Board of Commissioners of Public Utility District No. 2 of Pacific County, Washington met in regular session at the PUD Auditorium in Raymond, Washington at the hour of 1:00 P.M. Present were Commissioners Thompson and Swanson, Attorney Penoyar, General Manager Dunsmoor, Kayla Calabrese, Renae Powell, Mark Hatfield, Craig Murray, Craig Kalich, Humaira Falkenberg, and Danny Avalon.

PLEDGE OF ALLEGIANCE

MINUTES:

- Minutes of the previous meeting were approved as written.

ITEMS FROM THE PUBLIC NOT ON THE AGENDA: NONE

CORRESPONDENCE:

- Informational material was received from the following or in reference to: American Public Power Association, Northwest Public Power Association, Washington PUD Association, NewsData Corporation, Columbia Basin Bulletin, Bonneville Power Administration, T&D Daily, MC/Energy, Economic & Technical Consultants, and NW RiverPartners.

MANAGER’S REPORT:

- General Manager Dunsmoor presented the Board with a proposed Social Media Procedures and Guidelines document for their review and approval. Commissioner Thompson and Swanson approved use of the document to begin the District’s Facebook page.
- General Manager Dunsmoor informed the Board that a quote was received from Utility Services Associates, out of Seattle, for leak detection at the Bay Center Water system. The Commissioners gave approval to move forward with the leak detection.
- General Manager Dunsmoor thanked Weyerhaeuser Co. for use of their onsite crane during work on old District regulators.
- Reported on meetings held over the last two weeks.
- Reported on upcoming meetings scheduled for the next two weeks.

AGENDA ITEMS:

Motion made by Commissioner Swanson, seconded by Commissioner Thompson and passed entering into Service Extension Contracts with the following:

Robert Copeland

The Board agreed to bypass the Public Hearing on Proposed Changes to the District Travel Policy, as there were no members of the audience that had not yet heard the presentation.

Motion made by Commissioner Swanson, seconded by Commissioner Thompson and passed adopting Resolution No. 1392, A Resolution Adopting Revisions to Section 9- Travel of the Employee Personnel Policy.

At 1:22 PM the first of two public hearing presentations of the 2018 Electrical and Water Department Budgets was held by General Manager Dunsmoor. The presentation concluded at 2:12 PM.

OTHER BUSINESS:

General Manager Dunsmoor thanked staff for their help on the 2018 budget.

COMMISSIONER'S REPORT:

Commissioner Swanson reported the PPC was interesting and it was nice to see Doug Miller being recognized for his retirement.

ITEMS FROM THE PUBLIC NOT ON THE AGENDA: NONE

The Board entered into an Executive Session, expected to last fifteen minutes in regards to the performance of a public employee with no possible action anticipated after returning to Open Session. The Executive Session began at 2:16 PM. The Board returned to open session at 2:26 PM to announce they would be another five minutes.

The Board returned to Open Session at 2:31 PM. There being no further business, the meeting was adjourned at 2:31 PM.

Vouchers duly verified and certified were presented to the Board of Commissioners, each specifying the amount to be paid and the purpose of each payment. Each voucher was duly audited by the Auditor of the District, and the Board approved said claims including Revenue Vouchers 198070 through 198225 in the amount of \$376,122.67.