

**REGULAR MEETING OF PACIFIC COUNTY PUD COMMISSIONERS HELD TUESDAY
November 1, 2016.....**

The Board of Commissioners of Public Utility District No. 2 of Pacific County, Washington met in regular session at Raymond City Hall in Raymond, Washington at the hour of 1:00 P.M. Present were Commissioners Thompson, Swanson, and Hatfield, Attorney Penoyar, General Manager Miller, Kayla Calabrese, Renae Powell, Jim Dolan, Mark Hatfield, Craig Murray, Jason Dunsmoor, Humaira Falkenberg, and Marc Wilson.

PLEDGE OF ALLEGIANCE:

MINUTES:

- Minutes of the previous meeting were approved as written.

CORRESPONDENCE:

- Informational material was received from the following or in reference to: American Public Power Association, Columbia Basin Bulletin – Weekly Fish and Wildlife News, Newsdata Corporation, Northwest Public Power Association, the Washington PUD Association, Bonneville Power Administration and the Department of Energy, Columbia River Inter-Tribal Fish Commission, Columbia River Treaty Power Group, Energy Northwest, Public Utility District No. 1 of Grays Harbor County, National Information Solutions Cooperative, Northwest RiverPartners, Public Power Council, Public Utility Risk Management Services, Regional Dialogue Slice Implementation Group, and The Energy Authority.

MANAGER’S REPORT:

- General Manager Miller informed the Board of the time and date for flu shots at the Willapa Operations Center and Peninsula Operations Center.
- General Manager Miller reported no update for NoaNet.
- General Manager Miller announced the retirement of Peninsula Operations Center Customer Service Representative Level II Lead Person Sandi Hansen effective the last day of January 2017. Motion made by Commissioner Swanson, seconded by Commissioner Hatfield and passed recognizing Peninsula Operations Customer Service Representative Level II Lead Person, Sandi Hansen’s retirement, effective January 31, 2017, and approving of continued benefits as allowed by the District.
- Reported on meetings held over the last two weeks.
- Reported on upcoming meetings scheduled for the next two weeks.

AGENDA ITEMS:

Motion made by Commissioner Hatfield, seconded by Commissioner Swanson and passed entering into Service Extension Contracts with the following:

Carrie Bashaw
William Wallway
Twin County Properties

General Manager Miller presented two Service Order Summary Applications with Northwest Open Access Network. Motion made by Commissioner Swanson, seconded by Commissioner Hatfield and passed, authorizing General Manager Miller to enter into the presented Service Order Summary Applications with Northwest Open Access Network.

General Manager Miller reviewed Change Order Nos. 18-21 for the Willapa Operations Center Building Addition. Motion made by Commissioner Hatfield, seconded by Commissioner Swanson and passed approving Change Order Nos. 18-21 to Bid No. 2016-1.

At 1:46 PM, a public hearing for presentation of the 2017 Electrical and Water Department Budgets was started by General Manager Miller. The amount of the Electrical Budget is proposed at \$39,019,700; the Bay Center Water Budget at \$89,000; the Lebam Water Budget at \$25,050; and Wilson Point Water Budget at \$19,620. The second scheduled public hearing will take place at the Peninsula Operations Center in Long Beach on Tuesday, November 15, 2016. The 2017 Budget presentation was concluded at 2:33 PM.

OTHER BUSINESS:

Entries from the Fall 2016 *PUD No. 2* News newsletter were drawn to determine a winner for a 72 hour emergency preparedness kit.

Motion made by Commissioner Hatfield, seconded by Commissioner Swanson and passed allowing Auditor, Renae Powell voting authority at the upcoming PURMS Annual Meeting as a representative for the District.

COMMISSIONER'S REPORT:

Commissioner Swanson said he appreciated the opportunity to attend the Energy Northwest Public Power Forum held in Kennewick, WA on October 27th and 28th.

ITEMS FROM THE PUBLIC NOT ON THE AGENDA: NONE

The Board entered into an Executive Session, expected to last one hour in regards to the performance of a public employee. The Executive Session began at 2:55 PM.

The Board returned to Open Session at 3:48 PM. There being no further business, the meeting was adjourned at 3:49 PM.

Vouchers duly verified and certified were presented to the Board of Commissioners, each specifying the amount to be paid and the purpose of each payment. Each voucher was duly audited by the Auditor of the District, and the Board approved said claims including Revenue Vouchers 195030 through 195153 in the amount of \$725,105.17.