

**REGULAR MEETING OF PACIFIC COUNTY PUD COMMISSIONERS HELD TUESDAY
October 4, 2016.....**

The Board of Commissioners of Public Utility District No. 2 of Pacific County, Washington met in regular session at Raymond City Hall in Raymond, Washington at the hour of 1:00 P.M. Present were Commissioners Thompson, Swanson, and Hatfield, Attorney Penoyar, General Manager Miller, Kayla Calabrese, Jason Dunsmoor, Mark Hatfield, Renae Powell, Craig Murray, Jim Dolan, Dick Anderson and Pat Myers.

PLEDGE OF ALLEGIANCE:

MINUTES:

- Minutes of the previous meeting were approved as written.

CORRESPONDENCE:

- Informational material was received from the following or in reference to: American Public Power Association, Columbia Basin Bulletin – Weekly Fish and Wildlife News, Newsdata Corporation, the Washington PUD Association, Bonneville Power Administration and the Department of Energy, Columbia River Treaty Power Group, Energy Northwest, Public Utility District No. 1 of Lewis County, Northwest Open Access Network, Northwest RiverPartners, Public Power Council, Regional Dialogue Slice Implementation Group, and The Energy Authority.

MANAGER’S REPORT:

- General Manager Miller provided the District’s Annual Financial Report for 2014-2015 to the Board.
- General Manager Miller reported no update for NoaNet.
- General Manager Miller provided a report on a letter received from Willapa Operations Center Customer Service Representative III- Accountant II, Donann Lake, who attended the Annual National Information Solutions Cooperative MIC Conference in St. Louis, September 7-9, 2016. The letter mentions that Donann attended sessions which reviewed the software used daily by Accounting, including enhancements to existing programs and new options to be offered in the future.
- Reported on meetings held over the last two weeks.
- Reported on upcoming meetings scheduled for the next two weeks.

AGENDA ITEMS:

Motion made by Commissioner Hatfield, seconded by Commissioner Swanson and passed entering into Service Extension Contracts with the following:

David Smith
John Ciesiel
Charles Hutchinson

General Manager Miller briefly went over the Draft Customer Privacy Policy and answered questions asked by the Commissioners.

Motion made by Commissioner Swanson, seconded by Commissioner Hatfield and passed, adopting Resolution No. 1374, A Resolution Adopting a Customer Privacy Policy.

General Manager Miller reviewed Change Order Nos. 10-17 for the Willapa Operations Center Building Addition. Motion made by Commissioner Hatfield, seconded by Commissioner Swanson and passed approving Change Order Nos. 10-17 to Bid No. 2016-1.

OTHER BUSINESS: NONE

COMMISSIONER'S REPORT:

Commissioner Thompson said she received very interesting information regarding emergency response for water districts at the WPUWA Water Workshop she attended September 21-23, 2016 in Vancouver, WA.

Commissioner Swanson asked questions regarding the upcoming budgets for the Lebam and Wilson Point Water Departments and whether a rate increase would be needed. General Manager Miller informed him that if the District could not get the accounts under control that a rate increase would be discussed.

ITEMS FROM THE PUBLIC NOT ON THE AGENDA: NONE

There being no further business, the meeting was adjourned at 1:40 PM.

Vouchers duly verified and certified were presented to the Board of Commissioners, each specifying the amount to be paid and the purpose of each payment. Each voucher was duly audited by the Auditor of the District, and the Board approved said claims including Revenue Vouchers 194772 through 194885 in the amount of \$790,862.06.