

**REGULAR MEETING OF PACIFIC COUNTY P.U.D. COMMISSIONERS HELD
Tuesday, June 20, 2017.....**

The Board of Commissioners of Public Utility District No. 2 of Pacific County, Washington met in regular session at the P.U.D. Auditorium in Long Beach, Washington at the hour of 1:00 P.M. Present were Commissioners Thompson, Swanson, and Anderson, Attorney Penoyar, General Manager Miller, Kayla Calabrese, Renae Powell, Mark Hatfield, Danny Avalon, Craig Kalich, Jason Dunsmoor, Humaira Falkenberg, Marc Wilson, Amy Nile and Gary Dennis.

PLEDGE OF ALLEGIANCE:

MINUTES:

- Minutes of the previous meeting were approved as written.

ITEMS FROM THE PUBLIC NOT ON THE AGENDA: NONE

CORRESPONDENCE:

- Informational material was received from the following or in reference to: American Public Power Association, Bonneville Power Administration and the Department of Energy, Columbia Basin Bulletin – Weekly Fish and Wildlife News, Newsdata Corporation, State of Washington Department of Health Office of Drinking Water, the Washington PUD Association, Columbia River Treaty Power Group, Energy Northwest, National Information Solutions Cooperative, Northwest Open Access Network, Northwest Public Power Association, Public Power Council, Regional Dialogue Slice Implementation Group, The Energy Authority, and US Senator Maria Cantwell.

MANAGER’S REPORT:

- General Manager Miller reported on the District’s distribution of Consumer Confidence Reports (CCR) to water system customers at each of the PUD’s three water systems, in mid-June.
- General Manager Miller informed the Board that the Water Use Efficiency (WUE) Annual Reports for 2016 data were filed with the State of Washington Department of Health, as well as reported in the CCR.
- General Manager Miller noted that a notice had been sent to three Pacific County weekly newspapers regarding the cancellation of regularly scheduled meetings and the scheduling of special meetings to be held Wednesday July 5th and Tuesday July 18th both starting at 6pm.
- General Manager Miller provided an update on NoaNet.
- Reported on meetings related to District issues attended by commissioners, staff, and/or himself within the past two weeks.
- Reported on upcoming meetings scheduled for the next two weeks.

AGENDA ITEMS:

Motion made by Commissioner Anderson, seconded by Commissioner Swanson and passed entering into Service Extension Contracts with the following:

Joanne Gehrman	Harry Belisle
Jim Scott	Adam Folden
William Faulkner Jr.	Rolando Medina
Robert Amick	Razvan Popescu
Chris & Camille Boggs	

Motion made by Commissioner Swanson, seconded by Commissioner Anderson and passed awarding Bid No. 2017-1, Specifications for Placement of Primary Underground Facilities, Bid Item No. 1 to Magnum Power at a cost to the District of \$194,822.00, not including tax. Bid Item No. 2 was not awarded because all of the quotes provided exceeded the engineering estimate by more than the 15% as allowed by law.

At 1:25 the first of two public hearings on proposed updates to the Telecom Rate Schedule was held by General Manager Miller. The presentation concluded at 2:08.

Motion made by Commissioner Anderson, seconded by Commissioner Swanson and passed placing a moratorium on the Reduction in Force policy and the hiring of a new management employee until a discussion can take place with the new manager in October 2017. Commissioner Thompson was opposed.

General Manager Miller reviewed the particulars surrounding paying Per Diem for meals while traveling on District business.

OTHER BUSINESS: NONE

COMMISSIONERS REPORT:

Commissioner Swanson asked if management will be receiving a salary adjustment in July. General Manager Miller explained that salary adjustments for administrative and non-union employees occur with an approved cost of living adjustment only on January 1st. Those employees who are not topped out in their grade and steps continue to receive a merit increase with each successful review on their anniversary date, while those who have reached the last step continue to be reviewed with no merit increase.

Commissioner Anderson thanked Administrative Secretary Kayla Calabrese for placing the notice for the upcoming evening meetings in the three local papers.

ITEMS FROM THE PUBLIC NOT ON THE AGENDA: NONE

The Board entered into an Executive Session, expected to last ten minutes in regards to litigation with no possible action anticipated after returning to Open Session. The Executive Session began at 2:48 PM.

The Board returned to Open Session at 2:59 PM. There being no further business, the meeting was adjourned at 3:00 PM.

Vouchers duly verified and certified were presented to the Board of Commissioners, each specifying the amount to be paid and the purpose of each payment. Each voucher was duly audited by the Auditor of the District, and the Board approved said claims including Revenue Vouchers 196871 through 197003 in the amount of \$414,549.63.