

**REGULAR MEETING OF PACIFIC COUNTY P.U.D. COMMISSIONERS HELD TUESDAY, APRIL 19, 2016.....**

The Board of Commissioners of Public Utility District No. 2 of Pacific County, Washington met in regular session at the P.U.D. Auditorium in Long Beach, Washington at the hour of 1:00 P.M. Present were Commissioners Thompson, Swanson, and Hatfield, General Manager Miller, Kayla Calabrese, Mark Hatfield, Humaira Falkenberg, Jim Dolan, Danny Avalon, Renae Powell, Sandi Hansen, Jason Janda, Dave Weyl, Ron Brummel, Jim Karnofski and Ken Ayers.

**PLEDGE OF ALLEGIANCE:**

**MINUTES:**

- Minutes of the previous meeting were approved as written.

**AGENDA ITEM:**

The Board of Commissioners awarded service pins to the following Willapa Operations Center employees:

Sandi Hansen	10 Years
Jason Janda	15 Years
Dave Weyl	25 Years

**CORRESPONDENCE:**

- Informational material was received from the following or in reference to: American Public Power Association, Columbia Basin Bulletin – Weekly Fish and Wildlife News, Newsdata Corporation, Northwest Energy Efficiency Alliance, Northwest Public Power Association, Plug In America, the Washington PUD Association, Bonneville Power Administration and the Department of Energy, Energy Northwest, Northwest Open Access Network, Public Power Council, Regional Dialogue Slice Implementation Group, and The Energy Authority.

**MANAGER’S REPORT:**

- General Manager Miller reported on two invoices from Pacific Underwriters in regards to the Public Utility Risk Management Services Joint Self-Insurance Fund. The first invoice, dated April 4, 2016, is the District’s share of excess property coverage totaling \$29,619.43. The second invoice, dated April 8, 2016, is a liability general assessment with the District’s share at \$18,060.00.
- General Manager Miller reported that Finance Manager Mark Hatfield met with State Auditor’s office employees Corrine Schmid, Assistant Audit Manager, and Nina Sebastian, Audit Lead in an Entrance Conference for the 2015 Audit of District business.
- General Manager Miller provided an update on NoaNet.
- Reported on meetings related to District issues attended by commissioners, staff, and/or himself within the past two weeks.
- Reported on upcoming meetings scheduled for the next two weeks.

**AGENDA ITEMS:**

Motion made by Commissioner Hatfield, seconded by Commissioner Swanson and passed entering into Service Extension Contracts with the following:

Jeanne Miller	Geo ID# 061008210003
Richard Ramseyer	111127 9712-2
Steve Hudson	120712 NWNE, LSW17AC

Motion made by Commissioner Hatfield, seconded by Commissioner Swanson and passed awarding Bid No. 2016-1, Willapa Operations Center Building Addition, to Five Rivers Construction according to their total quote for the base bid and two alternates, to the P.U.D. of \$1,950,427.00, exclusive of sales tax.

Motion made by Commissioner Swanson, seconded by Commissioner Hatfield and passed adopting Resolution No. 1372, A Resolution Adopting an Updated Pacific County Hazard Mitigation Plan.

Motion made by Commissioner Hatfield, seconded by Commissioner Swanson and passed, authorizing General Manager Miller to enter into a Net Energy Metering Interconnection Agreement with James Karnofski.

General Manager Miller presented a Memorandum of Understanding between PUD No. 2 of Pacific County and PUD No. 1 of Wahkiakum County concerning a distribution tie near the County Line on State Route 4. Motion made by Commissioner Swanson, seconded by Commissioner Hatfield and passed authorizing General Manager Miller to enter into the presented Memorandum of Understanding with PUD No. 1 of Wahkiakum County.

General Manager Miller provided an update on the Community Solar Project. The Board agreed that they will not be awarding Bid 2016-2 based on the information provided.

**OTHER BUSINESS:**

Commissioner Swanson asked for clarification on an issue regarding customer locates. General Manager Miller informed him that the District will locate PUD owned facilities but they do not locate past the transformer or secondary tub. The District is not responsible for customer owned facilities on private property.

**ITEMS FROM THE PUBLIC NOT ON THE AGENDA:** NONE

There being no further business, the meeting was adjourned at 2:34 PM.

Vouchers duly verified and certified were presented to the Board of Commissioners, each specifying the amount to be paid and the purpose of each payment. Each voucher was duly audited by the Auditor of the District, and the Board approved said claims including Revenue Vouchers 193339 through 193484 in the amount of \$922,858.18.