

**REGULAR MEETING OF PACIFIC COUNTY P.U.D. COMMISSIONERS HELD**

**Tuesday February 20, 2018.....**

The Board of Commissioners of Public Utility District No. 2 of Pacific County, Washington met in regular session at the P.U.D. Auditorium in Long Beach, Washington at the hour of 1:00 P.M. Present were Commissioners Thompson, Swanson, and Anderson, General Manager Dunsmoor, Kayla Calabrese, Danny Avalon, Humaira Falkenberg, Mark Hatfield, Renae Powell, Craig Kalich, Mark Seifreid, Tracy Osborn and Don Pape.

**PLEDGE OF ALLEGIANCE:**

**MINUTES:**

- Minutes of the previous meeting were approved as written.

**ITEMS FROM THE PUBLIC NOT ON THE AGENDA:** NONE

**CORRESPONDENCE:**

- Informational material was received from the following or in reference to: American Public Power Association, Northwest Public Power Association, Washington PUD Association, Newsdata Corporation, Columbia Basin Bulletin, Bonneville Power Administration, T & D World, Public Power Council, Economic & Technical Consultants and Northwest RiverPartners.

**MANAGER’S REPORT:**

- General Manager Dunsmoor provided updates regarding:
  - The ACH iPad contest currently running
  - A meeting with the Bay Center Association
  - A personnel update with the hiring of a new Customer Service Representative at the Willapa Operations Center
  - The release of the retainer to Five Rivers Construction for the Willapa Operations Center building addition
  - The new Ditch Witch JT25 horizontal directional drill
- General Manager Dunsmoor asked the Commissioners for their feelings on changing all employees to direct deposit and paperless pay stubs.
- Reported on meetings related to District issues attended by commissioners, staff, and/or him within the past two weeks.
- Reported on upcoming meetings scheduled for the next two weeks.

**AGENDA ITEMS:**

Motion made by Commissioner Anderson, seconded by Commissioner Thompson and passed approving Contracts for Service Extension for the following:

Tony & Georgia Mourikis  
Wayne & Cecelia Haack  
Cheryl & Robert Reams

Patrick Hanson  
Kenneth Brundage  
Bruce & Beth Marcoe

Aaron Demase  
Lucy Rodriguez  
Shawn Mecklenburg

At 1:27 PM the second of two public hearing presentations on Small and Attractive Assets Policy and Procedures was held by General Manager Dunsmoor. The presentation concluded at 1:32 PM.

Motion made by Commissioner Anderson, seconded by Commissioner Thompson and passed adopting Resolution No. 1401, A Resolution Adopting a Small and Attractive Assets Policy and Procedures.

At 1:33 PM the second of two public hearing presentations on Reserve Policy was held by General Manager Dunsmoor. The presentation concluded at 1:42 PM.

Motion made by Commissioner Thompson, seconded by Commissioner Anderson and passed adopting Resolution No. 1402, A Resolution Adopting a Reserve Policy.

Motion made by Commissioner Anderson, seconded by Commissioner Thompson and passed authorizing General Manager Dunsmoor to sign the Net Energy Metering Interconnection Agreement with Brian Edwards.

Power Resource Manager Humaira Falkenberg and Auditor Renae Powell presented the 2017 Annual Report on Risk Management Practices.

**OTHER BUSINESS:** NONE

**COMMISSIONERS REPORT:**

Commissioner Thompson provided information regarding the NoaNet meeting and asked a question regarding a WPUDA survey. She also mentioned the dates of the upcoming WPUDA Telecom workshop in May.

Commissioner Anderson said he attended the WPUDA Water Committee meeting where there was a lot of good information provided.

**ITEMS FROM THE PUBLIC NOT ON THE AGENDA:** NONE

The Board entered into an Executive Session, expected to last fifteen minutes in regards to the lease or purchase of real estate with no possible action anticipated after returning to Open Session. The Executive Session began at 2:00 PM. The Board returned to open session at 2:15 PM to announce they needed five more minutes.

The Board returned to open session at 2:20 PM. There being no further business, the meeting was adjourned at 2:20 PM.

Vouchers duly verified and certified were presented to the Board of Commissioners, each specifying the amount to be paid and the purpose of each payment. Each voucher was duly audited by the Auditor of the District, and the Board approved said claims including Revenue Vouchers 198969 through 199079 in the amount of \$589,085.96.