

**REGULAR MEETING OF PACIFIC COUNTY P.U.D. COMMISSIONERS HELD TUESDAY,  
January 17, 2017.....**

The Board of Commissioners of Public Utility District No. 2 of Pacific County, Washington met in regular session at the P.U.D. Auditorium in Long Beach, Washington at the hour of 1:00 P.M. Present were Commissioners Thompson, Swanson, and Anderson, General Manager Miller, Kayla Calabrese, Renae Powell, Mark Hatfield, Danny Avalon, Humaira Falkenberg, Barb Swanson, Dan Whealdon, Gary Dennis, Pat Myers, Del DelaBarre, RD Williams, Robert Taylor, and Dick Sheldon.

**PLEDGE OF ALLEGIANCE:**

**MINUTES:**

- Minutes of the previous meeting were approved as written.

**ITEMS FROM THE PUBLIC NOT ON THE AGENDA:**

Peninsula Operations Center customer, Del DelaBarre presented to the Board questions and concerns he had regarding his application for revised service in Long Beach.

Peninsula Operations Center customer, Robert Taylor presented to the Board issues he had with his Chinook Nation address being added to his billing.

**CORRESPONDENCE:**

- Informational material was received from the following or in reference to: American Public Power Association, Bonneville Power Administration and the Department of Energy, Columbia Basin Bulletin – Weekly Fish and Wildlife News, Newsdata Corporation, the Washington PUD Association, Public Utility District No. 1 of Cowlitz County, Northwest Open Access Network, Northwest Public Power Association, Northwest RiverPartners, Public Power Council, Regional Dialogue Slice Implementation Group, and The Energy Authority.

**MANAGER’S REPORT:**

- General Manager Miller reported on three invoices from Pacific Underwriters in regards to the Public Utility Risk Management Services Joint Self-Insurance Fund. The first invoice, dated January 6, 2017, has the District’s portion of a Property General Assessment at \$9,591.24 to bring the Property Pool back up to its \$750,000 Fund Balance. The second invoice, also dated January 6, 2017, has the District’s portion of a Liability General Assessment at \$1,777.54 to bring the Liability Pool back up to its \$3.25 million Designated Fund Balance. The third invoice, dated January 9, 2017, has the District’s portion of a Annual Excess Liability Policy from AEGIS and an EIM Liability Policy at \$53,376.92 and \$9,042.07, respectively.
- General Manager Miller informed the Board that the mileage reimbursement has gone down from 54.0 to 53.5 cents per mile, per the IRS and the District’s Resolution No. 1064, effective January 1, 2017.

- General Manager Miller discussed with the Board where on the agenda they would like to see “Items from the Public not on the Agenda”. It was decided that it would go after the approval of the previous meetings minutes as well as at the end of the meeting.
- General Manager Miller asked the Board when they would like to see the Correspondence Report sent to them. Commissioner Swanson had previously mentioned that it would be nice to see it earlier, before the meeting rather than the day of the meeting. It was decided that General Manager Miller will continue to get the report to the Board the day of the meeting, as it will provide the most up to date information.
- General Manager Miller reported on Commissioner Anderson’s previous inquiry regarding the refinancing of the 2014 Bond. Finance Manager Mark Hatfield contacted the District’s Bond Financial Advisor who directed him that the firm is always looking for opportunities for their clients and the 2014 Bond has a call date of September 1, 2024 meaning existing bond holders could not be paid off until that time.
- General Manager Miller provided an update on NoaNet.
- General Manager Miller gave a personnel update on the retirement of Saundra Hansen and the advancement of Michelle Binion to POC Customer Service Level II Lead Person and Anthony Wirkkala to POC Laborer/Assistant Storekeeper. He also announce the hiring of POC Laborer, Marcus Boone.
- Reported on meetings related to District issues attended by commissioners, staff, and/or himself within the past two weeks.
- Reported on upcoming meetings scheduled for the next three weeks.

**AGENDA ITEMS:**

Motion made by Commissioner Anderson, seconded by Commissioner Swanson and passed entering into a Service Extension Contract with the following:

Greg Ives

Motion made by Commissioner Swanson, seconded by Commissioner Anderson and passed adopting Resolution No. 1384, A Resolution Adopting Revisions to Section 9- Travel of the Employee Personnel Policy.

**OTHER BUSINESS:**           NONE

**COMMISSIONERS REPORT:**

Commissioner Anderson inquired about the FR clothing that is provided to the crews. He also asked questions regarding the tool budget and an issue that arose regarding shovels at the Peninsula Operations Center. Operations Manager, Danny Avalon informed him of the situation.

Commissioner Anderson asked why there is no logo on General Manager Miller’s PUD car, stating that he believed there to be a state law requiring it. General Manager Miller informed him that there has never been a logo on the car due to the issue that the molding runs down the side of the car, impeding the location for the logo stickers used by the District.

**ITEMS FROM THE PUBLIC NOT ON THE AGENDA:**

Dick Sheldon asked for clarification regarding the refinancing of the 2014 Bond and what the Bond is being used for.

There being no further business, the meeting was adjourned at 2:42 PM.

Vouchers duly verified and certified were presented to the Board of Commissioners, each specifying the amount to be paid and the purpose of each payment. Each voucher was duly audited by the Auditor of the District, and the Board approved said claims including Revenue Vouchers 195639 through 195770 in the amount of \$812,040.42.