

PUBLIC UTILITY DISTRICT NO. 2 OF
PACIFIC COUNTY, WASHINGTON

POSITION TITLE: Laborer M/F

PURPOSE OF POSITION: Assist various personnel with those tasks that require little or no prior experience or training.

REPORTS TO: Area Operations Managers
Various Personnel (as assigned)

SUPERVISES: None

UNION AFFILIATION: I.B.E.W., "A" Group

DUTIES AND RESPONSIBILITIES:

- A) Department Assistance
 - 1) Perform routine, non-skilled tasks to assist various personnel. Work may be done when working with a crew or individually.
 - a) Line Department
 - 1) Traffic control, only.
 - b) Transformer Maintenance Area
 - 1) Do general housekeeping.
 - 2) Scrape, prime, paint, tag and number distribution transformers or other equipment for issue.
 - 3) Retrieve supplies from other departments.
 - c) Garage and Shop Area
 - 1) Check and put away inventory.
 - 2) Do general housekeeping.
 - 3) Pick up or deliver parts.
 - 4) Wash vehicles.
 - 5) Paint trailers.
 - 6) Assist General Maintenance Man.
 - d) Meter Department
 - 1) Clean meter covers.
 - 2) Do repetitive non-essential paperwork.
 - 3) Clean meter room and metering area in storeroom.
 - 4) Assist meter personnel in junking meters.
 - 5) Assist with maintenance to water departments.

- e) General Maintenance
 - 1) Clear brush from around switch poles, padmount transformers and switching enclosures.
 - 2) Caulk windows and paint walls of District buildings.
 - 3) Pressure wash building, roofs, gutters. Work on high ladders or roof will only be done with the General Maintenance Man.
 - 4) Clean storage yards and buildings.
 - 5) Control the growth of vegetation around substations and storage yards.
 - 6) Perform yard work or maintenance to grounds as needed.

B) Safety

- 1) Observe all motor vehicle laws and assure the safe operation of District vehicles. Attend defensive driving training sponsored by the District.
- 2) Assist in emergency situations as required.
- 3) Properly use safety equipment.

C) Miscellaneous Duties

- 1) Drive District vehicles for basic transportation to work assignment. (non-essential)
- 2) Transport material to line personnel or between warehouses.
- 3) Perform other duties as assigned.

PREFERRED QUALIFICATIONS

KNOWLEDGE, SKILLS AND ABILITIES

Have the ability and aptitude to learn and use the tools, materials and equipment commonly used in performing these tasks.

Ability to understand written and/or verbal instructions and work with a minimum of supervision.

Ability to perform repetitive work.

Ability to cooperate with District personnel.

Ability to be punctual and dependable in attendance.

EDUCATION AND EXPERIENCE

High school graduate or equivalent.

OTHER REQUIREMENTS

Must pass a District physical examination and be physically able to perform all job duties.

Must be 18 years of age.

Must possess a valid Washington State Driver's license.

Must maintain a valid First Aid/CPR card. Individual will be allowed up to six (6) months to comply with requirement.

Must have a valid Washington State Flagging and Traffic Control card. Individual will be allowed up to six (6) months to comply with this requirement.

Able to respond to overtime requests.

WORKING CONDITIONS

Work is performed in both indoor and outdoor settings, in all weather conditions, including temperature extremes; during daylight hours and at night; and on various types of terrain.

Individual may be exposed to conditions and hazards from obstacles and open trenches associated with construction sites. Work is often performed in proximity to electrical high and low voltage lines and equipment. Operation of a motor vehicle occurs on various road conditions, including hazardous situations due to weather conditions.

Individual is exposed to hazardous materials on a daily basis.

Work is often performed on hard surfaces for extended periods of time.

PHYSICAL ACTIVITIES

Individual must regularly lift, push, pull, hoist, and carry heavy objects, weighing up to 50 pounds. Individual may work in tight and confined spaces. Manual dexterity is required to work with safety equipment and electrical tools and equipment. Hand-eye coordination is necessary to operate a motor vehicle, machinery and various equipment. The incumbent occasionally uses a two-way radio.

Individual occasionally may lift, push, pull, hoist, and carry objects weighing up to 140 pounds (non-essential); ascend and descend a ladder with loads of up to 100 pounds (non-essential).