

**REGULAR MEETING OF PACIFIC COUNTY PUD COMMISSIONERS HELD
Tuesday September 5, 2023**

The Board of Commissioners of Public Utility District No. 2 of Pacific County, Washington met in regular session at the PUD Auditorium in Raymond, WA at the hour of 1:00 P.M. Present were Commissioners Hickey, and Layman, General Manager Wilson, Chief of Engineering & Operations Craig Kalich, Auditor Angie Enlow, and John Hegele. Present via teleconference, Commissioner Oakes, Finance Manager Renae Powell, Kelly Rupp, and Susan Yirku.

PLEDGE OF ALLEGIANCE

COMMISSIONERS WORKSHOP

CONSENT AGENDA:

Motion made by Commissioner Oakes, seconded by Commissioner Layman, and passed approving the consent agenda and listed:

1	Minutes from the previous meeting		
2	Electronic Payments	\$1,488,152.94	
3	Miscellaneous Checks Issued		
4	Payroll (All Direct Deposit)	\$191,875.23	8613-8670
5	Prepays	\$5,395.06	209784-209787
6	Vouchers (Including Direct Deposit)	\$169,807.52	8732-8748 209788-209823

ITEMS FROM THE PUBLIC NOT ON THE AGENDA

- John Hegele brought up concerns about the credit check process and brought to the attention of the commission that a letter of credit should be acceptable in lieu of a deposit for new services within Pacific County PUD #2 service area.
- Susan Yirku (Pacific County Economic Development Council) requested the District to be the lead agency in a community development grant opportunity. Discussion showed the District feels the lead agency should have core competency in community development but would be willing to work with that agency to design electrical infrastructure once load requirements were determined.
- Kelly Rupp commended the PUD for taking a lead role on grant applications dealing with broadband and formation of the broadband action team. He thanked Dave Gager for his work with digital equity within Pacific County.

CORRESPONDENCE

Informational material was received from the following or in reference to: American Public Power Association, Northwest Public Power Association, Washington PUD Association, NewsData Corporation, Bonneville Power Administration, Public Power Council, and Northwest River Partners.

MANAGER'S REPORT

- The Utility received a two week notice from the POC Laborer/Assistant Storekeeper Reese Garcia. His expected last day of employment with the District is September 14. The District has posted the position in house soliciting bids from qualified individuals.
- The Pacific County Fair was held August 24-26. Eight individuals donated their time manning the booth, answering questions, and handing out swag and brochures. The centerpiece this year was a demonstration pole complete with a cutout and working lights earning the Utility a first-place ribbon.
- The Preliminary 2024 Utility System Budget for PUD No.2 of Pacific County was completed on August 28th and made part of record. A digital copy was provided to all three commissioners. Public hearings will be held at the regular scheduled Board meetings in November and consideration for adoption at the first meeting in December. There is no proposed rate increase included in the proposed 2024 Budget.
- The exit conference for the District's 2021/2022 accountability audit and 2022 financial audit by the State Auditor's Office (SAO) has been scheduled for September 6th at 1pm. Commissioner Hickey will represent the Board at the meeting.
- The ninth payment on the outstanding bond balance was made last week. The Utility will make the tenth and final payment in August 2024.
- The PUD will make the 19th loan payment to the Drinking Water State Revolving Fund (DWSRF) in September and will make the 20th and final payment in September of 2024.
- The District has successfully deployed its first new AMI meter in the Oysterville substation area utilizing the new AMR infrastructure.
- The IT Department is in the process of updating the District's internal wireless network.
- General Manager Wilson reported on:
 - Meetings held over the last two weeks; and
 - Upcoming meetings scheduled for the next two weeks.

AGENDA ITEMS

Motion made by Commissioner Layman, seconded by Commissioner Oakes, and passed authorizing the District to enter into the listed Contracts for Service Extension with:

Charles Calkins & Amanda Koll	Dean Grefthen	Dimitriy Kovalenko
Marvin & Tammy Anderson	Jeff Matson	Corey Frisbee
Jim & Kathy Martindale	Joel Bale	Trevor Kwan
Beverly & Bruce Hardcastle	Paul Barr	Allen Properties

OTHER BUSINESS

Pam Hickey thanked Kelly Rupp for the email that she received regarding the Broadband Action Team. She discussed an email she received from a customer about light pollution from a LED light that was installed for a neighbor by the PUD. She informed the other commissioners that she would need to vote at the next WPUDA meeting regarding a Roth 401K plan that could be offered to WPUDA employees.

COMMISSIONER'S REPORT

Commissioner Oakes - NONE

Commissioner Layman reported that she will not be able to attend the County Commissioner meeting since she will be attending WPUDA water committee meeting.

Commissioner Hickey discussed CETA low income and how funding could be generated and how it may be distributed and reported on the Columbia River Treaty listening session she attended. A discussion about Solar for All, an EPA funded program for low-income and disadvantaged communities and the difficulties the program is having.

ITEMS FROM THE PUBLIC NOT ON THE AGENDA NONE

There being no further business the meeting was adjourned at 3:23pm.