

**REGULAR MEETING OF PACIFIC COUNTY PUD COMMISSIONERS HELD  
Tuesday September 19, 2023**

The Board of Commissioners of Public Utility District No. 2 of Pacific County, Washington met in regular session at the PUD Auditorium in Long Beach, WA at the hour of 1:00 P.M. Present were Commissioners Pam Hickey, Debbi Oakes, and Michelle Layman, General Manager Marc Wilson, Chief of Engineering & Operations Craig Kalich, POC Operations Manager Jim Hilbert, and Auditor Angie Enlow. Present via teleconference was Finance Manager Renae Powell and Attorney Will Penoyar.

**PLEDGE OF ALLEGIANCE**

**COMMISSIONER WORKSHOP**

**CONSENT AGENDA:**

Motion made by Commissioner Oakes, seconded by Commissioner Layman, and passed approving the consent agenda and listed:

<b>1</b>	Minutes from the previous meeting		
<b>2</b>	Electronic Payments	\$1,114,005.27	
<b>3</b>	Miscellaneous Checks Issued		
<b>4</b>	Payroll	\$417,293.03	8671-8731, 8751-8782, 8783-8840
<b>5</b>	Prepays	\$24,023.62	8749-8750, 209824-209825, 209829-209831
<b>6</b>	Vouchers (Including Direct Deposit)	\$433,246.60	209788-209823

**ITEMS FROM THE PUBLIC NOT ON THE AGENDA** NONE

**CORRESPONDENCE**

Informational material was received from the following: American Public Power Association, Northwest Public Power Association, Washington PUD Association, NewsData Corporation, Bonneville Power Administration, Energy Northwest, Public Power Council, Northwest River Partners, and Western Public Agency Group.

**MANAGER’S REPORT**

- The District will be re-advertising the PWB Grant project September 13, 20, and 27. A pre-bid meeting is set for September 27<sup>th</sup> and sealed bids will be due by October 17<sup>th</sup> board meeting. Awarding of the bid is scheduled for November 7<sup>th</sup> board meeting.
- The Utility will be advertising Public Power Week in the Chinook Observer and Willapa Harbor Herald in the September 27<sup>th</sup> editions.

- The District has completed a successful financial audit for 2022. A final copy of the report is available online at the State Auditors website. The accountability audit for 2021/2022 is ongoing. An additional exit conference will be scheduled in the future.
- Cody May has accepted the position of Laborer/Assistant Storekeeper at POC. The Laborer position for POC will be advertised in the Chinook Observer over the next couple of weeks with applications due on October 9<sup>th</sup> 8:00am.
- The District and the Shoalwater Bay Indian Tribe are working on an operational IRU with the 2.5GHz spectrum.
- General Manager Wilson reported on:
  - Meetings held over the last two weeks; and
  - Upcoming meetings scheduled for the next two weeks.

### **AGENDA ITEMS**

Motion made by Commissioner Layman, seconded by Commissioner Oakes, and passed authorizing the District to enter into the listed Contracts for Service Extensions with:

<b>Greg Deems</b>	<b>Emmett Esmond</b>	<b>Andy Kendall-Bray</b>
<b>Victor Salkowitz</b>	<b>Dan and Ampai Sukhumvanich</b>	
<b>Jack Castleberry</b>	<b>Randy W. and Emily Lindstrom</b>	
<b>Monte Holmes</b>		

### **OTHER BUSINESS**

Letters to the Editor were submitted to the Willapa Harbor Herald and the Chinook Observer by Commissioner Oakes and Layman in observance of Public Power Week. Commissioner Hickey informed the commission that she returned an email to the customer regarding light pollution from a LED light that was installed for a neighbor by the PUD.

### **COMMISSIONER'S REPORT**

Commissioner Oakes reported on the Columbia Generating Station tour that she took part in prior to the WPUDA meeting. She spoke about educational opportunities within the Utility Industry that was presented at the WPUDA meeting.

Commissioner Layman reported on WPUDA water committee meeting regarding Public Works Board funding for 2024 and 2025 and the upcoming WPUDA Water Workshop that will take place in Sequim.

Commissioner Hickey reported on the WPUDA Board meeting regarding prudent utility management, Snake River Dams, the Columbia River Treaty and the Clean Energy Transformation Act (CETA). She also attended a Pacific County Commissioner meeting.

**ITEMS FROM THE PUBLIC NOT ON THE AGENDA** NONE

There being no further business the meeting was adjourned at 2:40 pm.

DRAFT