

**REGULAR MEETING OF PACIFIC COUNTY PUD COMMISSIONERS HELD  
Tuesday April 18, 2023**

The Board of Commissioners of Public Utility District No. 2 of Pacific County, Washington met in regular session at the PUD Auditorium in Long Beach, WA at the hour of 1:00 P.M. Present were Commissioners Hickey and Layman, General Manager Wilson, Administrative Secretary/Treasurer Kayla Calabrese, Chief of Engineering & Operations Craig Kalich, POC Operations Manager Jim Hilbert, Groundman Jason Wilson, Utilities Engineer Marcos Mendoza, Auditor Angie Enlow, Christi Carner, and Valerie Perkins. Present via teleconference were Finance Manager Renae Powell and Blaine Gunkel.

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA:**

Motion made by Commissioner Layman, seconded by Commissioner Hickey, and passed approving the consent agenda and listed:

<b>1</b>	Minutes from the previous meeting		
<b>2</b>	Electronic Payments	\$2,211,388.39	
<b>3</b>	Miscellaneous Checks Issued		
<b>4</b>	Payroll	\$179,801.97	7868-7924
<b>5</b>	Prepays	\$24,876.12	209336-209341
<b>6</b>	Vouchers (Including Direct Deposit)	\$480,209.44	7925-7954, 209342-209384

**ITEMS FROM THE PUBLIC NOT ON THE AGENDA**

Valerie Perkins, Chair of the Downtown Ilwaco Revitalization Committee requested the PUD serve as a partner organization on their grant application. After confirming no formal or financial requirements of the District, General Manager Wilson confirmed the District’s participation.

Christie Carner questioned the results of a letter sent to the District in September of 2022 regarding a tree that was trimmed by the PUD. General Manager Wilson informed Christie that standard practices were followed.

**AWARDING OF SERVICE PINS**

**CORRESPONDENCE**

Informational material was received from the following: American Public Power Association, Northwest Public Power Association, Washington PUD Association, NewsData Corporation, Bonneville Power Administration, Energy Northwest, and Western Public Agencies Group.

**MANAGER’S REPORT**

- A broadband update was provided.
- General Manager Wilson reported on:
  - Meetings held over the last two weeks; and
  - Upcoming meetings scheduled for the next two weeks.

**AGENDA ITEMS**

Motion made by Commissioner Layman, seconded by Commissioner Hickey, and passed authorizing the District to enter into the listed Contracts for Service Extensions with:

<b>David Turner</b>	<b>Chinook RV Park</b>	<b>Cory Kjose</b>
<b>Daniel Allison</b>	<b>Kelly Barnum</b>	<b>Toby Brandemihl</b>
<b>Martha Mora Zamora</b>		

The second of two public hearings began at 1:40 regarding proposed policy changes and ended at 1:44.

Motion made by Commissioner Layman, seconded by Commissioner Hickey, and passed adopting Resolution No. 1467, A Resolution Updating District’s Arc Flash Hazard Policy.

Motion made by Commissioner Layman, seconded by Commissioner Hickey, and passed adopting Resolution No. 1468, A Resolution Adopting Revisions to Title 6- Electricity, Division I of the District’s Code Book.

**OTHER BUSINESS**

Commissioner Hickey spoke to a School Board member from Naselle who said the PUD did a great job at the job fair.

General Manager Wilson got a request from Ocean Beach School District to attend their job fair.

Chief of Engineering and Operations Craig Kalich introduced new Utilities Engineer Marcos Mendoza, last years Engineering Intern.

**COMMISSIONER’S REPORT**

Commissioner Layman attended the April WPUDA Association meetings.

Commissioner Hickey attended an NTIA listening session and other meetings attended.

**ITEMS FROM THE PUBLIC NOT ON THE AGENDA**

The Board entered an Executive Session, expected to return to open session at 2:50pm, regarding Collective Bargaining with no action anticipated after returning to Open Session. The Executive Session began at 2:38pm.

The Board returned to open session at 2:50pm and requested 40 more minutes. The Board returned to open session at 3:30pm. There being no further business the meeting was adjourned at 3:31pm.

Consent Agenda adopted at the Regular Meeting of the Board of Commissioners on May 2, 2023.

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Administrative Secretary or Appointee