

**REGULAR MEETING OF PACIFIC COUNTY PUD COMMISSIONERS HELD
Tuesday December 5, 2023**

The Board of Commissioners of Public Utility District No. 2 of Pacific County, Washington met in regular session at the PUD Auditorium in Raymond, WA at the hour of 1:00 P.M. Present were Commissioners Debbie Oakes, Michelle Layman, Commissioner Pam Hickey, General Manager Marc Wilson, Chief of Engineering & Operations Craig Kalich, Auditor Angie Enlow, Attorney Will Penoyar, Customer Service Manager Mark Hatfield. Present via teleconference Jacquie Funk, Lisa Devall, Pat Price, Terry Doty, Kevin Carr, and other members of the Public.

PLEDGE OF ALLEGIANCE

COMMISSIONERS WORKSHOP

CONSENT AGENDA:

Motion made by Commissioner Michelle Layman, seconded by Commissioner Debbie Oakes, and passed approving the consent agenda and listed:

1	Minutes from the previous meeting		
2	Electronic Payments	\$1,566,951.88	
3	Miscellaneous Checks Issued		
4	Payroll (All Direct Deposit)	\$199,286.66	9254-9312
5	Prepays	\$564.61	9313-9314, 210100-210101
6	Vouchers (Including Direct Deposit)	\$187,961.04	9315-9329, 210102-210128

ITEMS FROM THE PUBLIC NOT ON THE AGENDA - Patrick Price, a member of the public brought up concerns about Wilson Point’s water quality. The water has a foul smell and is requesting to have it tested. He also requested information on where a private party could have their water tested.

CORRESPONDENCE

Informational material was received from the following or in reference to: American Public Power Association, Northwest Public Power Association, Washington PUD Association, NewsData Corporation, Bonneville Power Administration, Energy Northwest, Energy Northwest, Public Power Council, Northwest River Partners, and Western Public Agencies Group.

MANAGER’S REPORT

- BPA has announced that the Reserves Distribution Clause will trigger for fiscal year 2023, for both Power Services and Transmission Services. WPAG has drafted comments regarding BPA’s proposed usage of the funds. If the RDC is implemented as proposed, the District should see a total of \$529,815 credit over the next 10 months.
- Telecom inventory was performed on November 1st by District staff at the Peninsula and Willapa Operation Centers. The net adjusted amount to inventory was (\$3,346.16) out of a total inventory value of \$2,052,152.52 or .16%.

- Per RCW 54.12.080, compensation for commissioners is adjusted for inflation every five years. For the period from October 2018 to October 2023, the Bureau has calculated the price index to have increased by 26.16 percent. This will be used to calculate the new daily and annual per diems as well as commissioner monthly salaries beginning January 1, 2024.
- Powerful Web will be giving staff a first glance at the new website design for comments on December 6th.
- The Utility received an email from the Washington Department of Health indicating that the 90th percentile of the five samples taken from Lebam water system customer homes had exceeded the action levels for lead and copper. The Utility will be sampling the source water and test for lead and copper as well as pH levels.
- A letter of agreement dated November 27, 2023 was received from BPA. The letter detailed the termination of the District's Creditworthiness Agreement and Slice Computer Application Access and Use Agreement with BPA. The letter has been signed and returned to BPA.
- Power Resource Manager Humaira Falkenberg will be traveling to Washington DC to testify before the US Congress House Committee on Natural Resources on December 12. The Committee has asked for witnesses to speak to the impacts on rates increases due to the CRSO litigation / Federal Mediation and Conciliation Service (FMCS) / Council on Environmental Quality (CEQ) process.
- The Public Works Board approved the additional 500K over-run grant to Pacific PUD. Once the paperwork is completed, the District can engage the bid winning contractor to begin the process of building fiber to homes in the Wilson Point, Bay Center, Nemah and Lynn Point areas.
- The District participated in the annual Christmas Lighted Parade in downtown Raymond.
- In the past, the Board has considered a half day off for employees to help celebrate the holidays
 - Motion made by Commissioner Pam Hickey, seconded by Commissioner Debbie Oakes, and passed, authorizing staff to take a half day off for Christmas Eve or New Years Eve.
- Noanet will be starting their SAO process with an entrance conference for the accountability audit that was scheduled for Dec. 5th (today) at 11 am.
- General Manager Wilson reported on:
 - Meetings held over the last two weeks; and
 - Upcoming meetings scheduled for the next two weeks.

AGENDA ITEMS

Motion made by Commissioner Michelle Layman, seconded by Commissioner Debbie Oakes, and passed authorizing the District to enter into the listed Contracts for Service Extension with:

Kyle Pettit	Sergii Iashnik	His Supper Table
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Kimberly & Joshua Raichl	Lori Elfering	
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Motion made by Commissioner Michelle Layman, seconded by Commissioner Debbie Oakes, and passed adopting Resolution No. 1470, A Resolution Adopting Updates to the Personnel Policy.

Motion made by Commissioner Debbie Oakes, seconded by Commissioner Michelle Layman, and passed adopting Resolution No. 1471, Utility System Budget for Fiscal Year 2024.

OTHER BUSINESS - Pam reported that Wahkiakum West has started trenching for fiber at the Ilwaco Port. She also presented a letter regarding the impact of the Clean Energy Transformation Act (CETA) on Pacific County PUD that will be sent to the Washington State legislation.

COMMISSIONER'S REPORT

Commissioner Debbie Oakes presented the board a debrief on Public Power Week and the Food drive that was held in October. She reported about WPUDA offering access to Municipal Research and Services Center (MRSC).

Commissioner Michelle Layman reported on the County Commissioner meeting and the closing of Upper Naselle Road until repairs are made.

Commissioner Pam Hickey reported on Washington Department of Commerce Energy Navigation and Broadband Equity Access Deployment (BEAD) meetings.

ITEMS FROM THE PUBLIC NOT ON THE AGENDA - NONE

The Board entered an Executive Session, expected to return to open session at 3:16pm, regarding the Performance of a Public Employee. The Executive Session began at 2:16pm.

The Board returned to open session at 3:16 pm and requested 15 more minutes. The Board returned to open session at 3:31pm. A positive review was issued for General Manager Marc Wilson.

There being no further business the meeting was adjourned at 3:37pm.