

**REGULAR MEETING OF PACIFIC COUNTY PUD COMMISSIONERS HELD
Tuesday November 21, 2023**

The Board of Commissioners of Public Utility District No. 2 of Pacific County, Washington met in regular session at the PUD Auditorium in Long Beach, WA at the hour of 1:00 P.M. Present were Commissioners Pam Hickey, Debbie Oakes, and Michelle Layman, General Manager Marc Wilson, Chief of Engineering & Operations Craig Kalich, POC Operations Manager Bernie Boucher, Auditor Angie Enlow, Power Resource Manager Humaria Falkenberg, and Blaine Gunkle. Present via teleconference was Finance Manager Renae Powell, Attorney Will Penoyar, and Customer Service Manager Mark Hatfield.

Addition to the Agenda by Commissioner Pam Hickey to request an Executive Session for Performance of a Public Employee with no Action.

PLEDGE OF ALLEGIANCE

COMMISSIONER WORKSHOP

CONSENT AGENDA:

Motion made by Commissioner Layman, seconded by Commissioner Oakes, and passed approving the consent agenda and listed:

1	Minutes from the previous meeting		
2	Electronic Payments	\$192,006.32	
3	Miscellaneous Checks Issued		
4	Payroll	\$193,279.82	9177-9232
5	Prepays	\$18,663.86	210054-210057
6	Vouchers (Including Direct Deposit)	\$221,710.72	9233-9253, 210058-210099

ITEMS FROM THE PUBLIC NOT ON THE AGENDA

Blaine Gunkle an Ocean Park resident wanted to thank the Utility for the excellent interactions he has with Utility employees.

CORRESPONDENCE

Informational material was received from the following: American Public Power Association, Northwest Public Power Association, Washington PUD Association, NewsData Corporation, Bonneville Power Administration, Energy Northwest, Public Power Council, Northwest River Partners, and Western Public Agency Group.

MANAGER’S REPORT

- The District has started installing cameras at substations because of the increased vandalism being reported by other Utilities. The first substation to be wired and activated was Henkle with other substations to follow.

- Noanet’s annual member meeting will be held in Spokane on the 13th of December. The members will be voting on the proposed changes to the by-laws regarding the prioritization of member contribution payback and equalization of member percentage interest.
- Fuel mix information for 2022 has been submitted to the Department of Ecology. That information consists of the District’s total purchased power from BPA (302,405 MWh) and from the energy market (28,833 MWh).
- The District has re-advertised for the Laborer position at the POC. The ad has been submitted to the Chinook Observer as well as the Daily Astorian.
- A memo was provided to the Board from Power Resource Manager Humaira Falkenberg explaining the Slice True-up Credit. The District received a credit in the amount of \$297,166 from BPA due to better-than-expected secondary sales and higher gross energy sales.
- A copy of a letter of support to Clean and Prosperous Institute was provided to the commission. The letter shows the District’s support of EV charging stations within Pacific County. The two locations are the same that ENW submitted for their application through the Department of Transportation Charging and Fueling Infrastructure (CFI) grant program. These two locations are to be included in Clean and Prosperous Institute’s application to Department of Commerce’s Washington Electric Vehicle Charging Program (WAEVCP).
- The POC went into a lockdown status on Tuesday, November 14th in response to an armed threat from a customer toward our service man during a routine disconnect for non-pay. Since the customer indicated an intent to pay the arrearage in the office, the Sheriff was called, and the office put into lockdown to assure the safety of all. The issue was resolved without further problems and the customer issued a written apology.
- General Manager Wilson reported on:
 - Meetings held over the last two weeks; and
 - Upcoming meetings scheduled for the next two weeks.

AGENDA ITEMS

Motion made by Commissioner Oakes, seconded by Commissioner Layman, and passed authorizing the District to enter into the listed Contracts for Service Extensions with:

Dwayne Deskins	Jeffrey Yohe	
Brian and Leisa Harvard		

Motion made by Commissioner Oakes, seconded by Commissioner Layman and passed, declaring certain items surplus to District needs.

The second of two public hearings began at 2:36 regarding changes to the Personnel Policy and the Proposed 2024 Utility System Budget and ended at 2:46.

OTHER BUSINESS

Commissioner Hickey thanked Jessica Moore and Jason Janda for their great customer service while helping restore power for an Oysterville customer.

Commissioner Oakes thanked everyone that participated with the Utilities first annual Food Drive.

COMMISSIONER'S REPORT

Commissioner Debbie Oakes reported on a presentation by the Department of Commerce regarding transmission that was presented at WAPUDA Energy Committee meeting.

Commissioner Michelle Layman reported on WAPUDA meeting regarding energy emission reporting and wanted to discuss Lebam Water Rights.

Commissioner Pam Hickey reported on WAPUDA board meeting and relayed that the 2024 budget was passed and dues will increase by 2.2% for WAPUDA members. Pam reported on a letter sent to legislation regarding CETA and an EV charging grant that closes on December 1st.

ITEMS FROM THE PUBLIC NOT ON THE AGENDA NONE

The Board entered an Executive Session, expected to return to open session at 4:08 pm, regarding Performance of a Public Employee with no action after returning to Open Session. The Executive Session began at 3:23pm.

The Board returned to open session at 4:08pm and requested 10 more minutes. The Board returned to open session at 4:18pm.

There being no further business the meeting was adjourned at 4:20pm.

DRAFT