

**REGULAR MEETING OF PACIFIC COUNTY PUD COMMISSIONERS HELD
Tuesday October 17, 2023**

The Board of Commissioners of Public Utility District No. 2 of Pacific County, Washington met in regular session at the PUD Auditorium in Long Beach, WA at the hour of 1:00 P.M. Present were Commissioners Pam Hickey, Debbie Oakes, and Michelle Layman, General Manager Marc Wilson, Chief of Engineering & Operations Craig Kalich, POC Operations Manager Jim Hilbert, POC Assistant Operations Manager Bernie Boucher, IT Manager David Gager, Auditor Angie Enlow, Abigal Mack and other members of the public. Present via teleconference was Finance Manager Renae Powell and Attorney Will Penoyar.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA:

Motion made by Commissioner Oakes, seconded by Commissioner Layman, and passed approving the consent agenda and listed:

1	Minutes from the previous meeting		
2	Electronic Payments	\$240,649.05	
3	Miscellaneous Checks Issued		
4	Payroll	\$171,299.45	9004-9060
5	Prepays	\$23,931.89	209942-209947
6	Vouchers (Including Direct Deposit)	\$404,248.10	209948-209995

ITEMS FROM THE PUBLIC NOT ON THE AGENDA

Abigal Mack an Ilwaco resident requested the Utility to investigate options to bring power to the Doupe building at 102 First Street downtown Ilwaco. She also discussed a record request that was emailed to Head Engineer Craig Kalich.

CORRESPONDENCE

Informational material was received from the following: American Public Power Association, Northwest Public Power Association, Washington PUD Association, NewsData Corporation, Bonneville Power Administration, Energy Northwest, Public Power Council, Northwest River Partners, and Western Public Agency Group.

MANAGER’S REPORT

- Jim Hilbert, Operations Manager for the POC was recognized for his 27 ½ years of service to the District. Jim was presented a retirement plaque. Assistant Operations Manager Bernie Boucher will take over as Operations Manager and current Distribution Engineer Jason Janda will be taking over the duties of Assistant Operations Manager.

- The commission was informed that completed financial and accountability audits for the District are both available on SAO website.
- A summary of the broadband survey the District conducted with the help of NoaNet was presented to the board. There were 133 respondents with approximately 86% that currently have internet and almost 14% who do not.
- Food drive status was reported by the General Manager.
 Long Beach: 350 lbs. / \$180.03 Total: 656.05 lbs.
 Raymond: 253 lbs. / \$90.00 Total: 406.00 lbs.
- General Manager Wilson reported on:
 - Meetings held over the last two weeks; and
 - Upcoming meetings scheduled for the next two weeks.

AGENDA ITEMS

Motion made by Commissioner Layman, seconded by Commissioner Oakes, and passed authorizing the District to enter into the listed Contracts for Service Extensions with:

Patrick Edwards Jr.	Ron Roler	

Opening of Bid No. 2023-2 Installation of Fiber Optic Conduit / Vaults and Installation of Electrical Conduit / Vaults – Wilson Point to Lynn Point Pacific County, Washington.

Opening of Bid No. 2023-3 Installation and Splicing of Fiber Optic Cable – Wilson Point to Lynn Point Pacific County, Washington.

Motion made by Commissioner Oakes, seconded by Commissioner Layman and passed, authorizing General Manager Wilson to sign the Net Energy Metering Interconnection Agreement with Luana Revlin.

OTHER BUSINESS

Debbie Oakes informed the commission about a complaint that she received from a customer about the Utility’s Meter Readers accessing property without prior notification.

Pam Hickey informed attorney Will Penoyar that his review will be held at the next board meeting on November 7th.

COMMISSIONER’S REPORT

Commissioner Oakes reported on the BEAD, Internet for All, and PPC meetings she had attended in the previous two weeks. She will attend the Energy Northwest board meeting after confirming that a teleconference option will be available.

Commissioner Layman reported on the BEAD meeting and a workshop that she attended by the Dept. of Commerce about grants available for EV charging stations. Further discussion was held about the Utilities responsibility for EV charging stations.

Commissioner Hickey reported on the Internet for All, CETA, and NoaNet meeting that she attended.

ITEMS FROM THE PUBLIC NOT ON THE AGENDA NONE

The Board entered an Executive Session, expected to return to open session at 3:30pm, regarding Performance of a Public Employee with possible action after returning to Open Session. The Executive Session began at 3:02pm.

The Board returned to open session at 3:30pm and requested 10 more minutes. The Board returned to open session at 3:40pm and requested 15 more minutes. The Board returned to open session at 3:40pm and requested 15 more minutes. The Board returned to open session at 3:55pm and requested 15 more minutes. The Board returned to open session at 4:10. Motion made by Commissioner Oakes, seconded by Commissioner Layman, and passed advancing Auditor Angelia Enlow to the next step in the Non-Union Salary Chart, effective October 16, 2023.

There being no further business the meeting was adjourned at 4:13pm.