

**REGULAR MEETING OF PACIFIC COUNTY PUD COMMISSIONERS HELD
Tuesday January 3, 2022**

The Board of Commissioners of Public Utility District No. 2 of Pacific County, Washington met in regular session at the PUD Auditorium in Raymond, WA at the hour of 1:00 P.M. Present were Commissioners Oakes, Hickey, and Layman, Attorney Penoyar, General Manager Wilson, Administrative Secretary/Treasurer Kayla Calabrese, Chief of Engineering & Operations Craig Kalich, WOC Operations Manager Craig Murray, and Auditor Angie Enlow. Present via teleconference were Power Resource Manager Humaira Falkenberg, Finance Manager Renae Powell, and Customer Service Manager Mark Hatfield.

PLEDGE OF ALLEGIANCE

GOVERNANCE WORKSHOP

Motion made by Commissioner Oakes, seconded by Commissioner Layman, and passed adopting electing Commissioner Hickey as Board President.

Motion made by Commissioner Hickey, seconded by Commissioner Layman, and passed adopting electing Commissioner Oakes as Board Vice President.

Motion made by Commissioner Oakes, seconded by Commissioner Hickey, and passed adopting electing Commissioner Layman as Board Secretary.

CONSENT AGENDA:

Motion made by Commissioner Oakes, seconded by Commissioner Layman, and passed approving the consent agenda and listed:

1	Minutes from the previous meeting		
2	Electronic Payments	\$761,684.94	
3	Miscellaneous Checks Issued		
4	Payroll (All Direct Deposit)	\$171,476.63	7203-7260
5	Prepays	\$26,253.55	208963-208969, 209012
6	Vouchers (Including Direct Deposit)	\$422,526.99	7261-7288, 7349-7366, 208970-209011, 209013-209038

ITEMS FROM THE PUBLIC NOT ON THE AGENDA

CORRESPONDENCE

Informational material was received from the following or in reference to: American Public Power Association, Northwest Public Power Association, Washington PUD Association, NewsData Corporation, Bonneville Power Administration, and Public Power Council.

MANAGER'S REPORT

- The District received a check for \$2,869.23 for the NISC Capital Credit Summary for 2022.
- A payment was made for the Fronting and Beazley Cyber Policy extension from 11/3/2022 through 1/1/2023. An invoice for the remainder of the year or an additional extension is expected any day.
- Board packets are typically delivered to the Board via USPS. General Manager Wilson asked if the Board would be okay receiving this information digitally or if mail is still the preferred method. The Board agreed that digital is acceptable.
- A memo from Power Resource Manager Humaira Falkenberg was received by General Manager Wilson and provided to the Board regarding a high-level overview of what the Post 2028 process is and its importance.
- The District received funds from FEMA and the State in the amount of \$27,938.79 for damage incurred from storms in January and February of 2020.
- The District received \$10,415.24 from a \$100M grant from the US Department of Treasury, to recover arrearages from low-income customers created between March 1, 2020 and December 31, 2021.
- The IRS has updated the mileage and per diem reimbursement rates for 2023 as provided to the Board.
- General Manager Wilson reported on:
 - Meetings held over the last three weeks; and
 - Upcoming meetings scheduled for the next two weeks.

AGENDA ITEMS

Motion made by Commissioner Oakes, seconded by Commissioner Layman, and passed authorizing the District to enter into the listed Contracts for Service Extension with:

Kyle Louangrath	Robert Seiler	Tom Clements
Eric Fjeldos	Donald Kosen	

The election of Association Delegates for 2023 was held.

A discussion was held regarding a business plan.

A discussion was held regarding a press release rather than letter to the editor.

Motion made by Commissioner Oakes, seconded by Commissioner Layman and passed, approving Service Order Summary No. 2022-00121 with NoaNet.

OTHER BUSINESS

Commissioner Hickey requested Auditor Angie Enlow provide a date for her review in 2023. She also thanked everyone for their work done on the Peninsula during the storm.

Commissioner Layman complimented the District’s Facebook activity.

COMMISSIONER'S REPORT

Commissioner Oakes would like to formally thank Jason Janda for providing a tour of the Peninsula Operations Center for a Commissioner of another utility.

Commissioner Layman asked questions regarding the recent attacks on substations, which General Manager Wilson answered.

Commissioner Hickey discussed meetings attended.

ITEMS FROM THE PUBLIC NOT ON THE AGENDA NONE

There being no further business the meeting was adjourned at 3:22pm.

Consent Agenda adopted at the Regular Meeting of the Board of Commissioners on January 17, 2023.

Administrative Secretary or Appointee