

**REGULAR MEETING OF PACIFIC COUNTY PUD COMMISSIONERS HELD
Tuesday January 17, 2023**

The Board of Commissioners of Public Utility District No. 2 of Pacific County, Washington met in regular session at the PUD Auditorium in Long Beach, WA at the hour of 1:00 P.M. Present were Commissioners Hickey, Oakes, and Layman, General Manager Wilson, Administrative Secretary/Treasurer Kayla Calabrese, POC Operations Manager Jim Hilbert, and Auditor Angie Enlow. Present via teleconference were Attorney Penoyar, Customer Service Manager Mark Hatfield, and Finance Manager Renae Powell.

PLEDGE OF ALLEGIANCE

COMMISSIONER WORKSHOP

Motion made by Commissioner Hickey, seconded by Commissioner Oakes, and passed approving a new structure for association delegates and WPUDA delegates.

CONSENT AGENDA:

Motion made by Commissioner Layman, seconded by Commissioner Oakes, and passed approving the consent agenda and listed:

1	Minutes from the previous meeting		
2	Electronic Payments	\$3,911,010.97	
3	Miscellaneous Checks Issued		
4	Payroll	\$212,700.25	7289-7348, 7369-7373
5	Prepays	\$17,051.70	7367-7368, 209039-209043
6	Vouchers (Including Direct Deposit)	\$728,134.07	7431-7457, 209044-209093

ITEMS FROM THE PUBLIC NOT ON THE AGENDA NONE

CORRESPONDENCE

Informational material was received from the following: American Public Power Association, Northwest Public Power Association, Washington PUD Association, NewsData Corporation, Bonneville Power Administration, Public Power Council, and Northwest RiverPartners.

MANAGER’S REPORT

- The District has received the dues assessment for Northwest RiverPartners, including a suggested voluntary contribution to the “Our Power is Water” campaign.
 - Motion made by Commissioner Oakes, seconded by Commissioner Layman, and passed approving NWRP dues and additional funding to the “Our Power is Water” campaign.
- General Manager Wilson provided information regarding the District’s various insurance policies.
- The District received a Slice True-Up Adjustment Credit from BPA in the amount of \$109,364 for fiscal year 2022.

- There has been no update from the FCC regarding the Districts award of the 2.5GHz spectrum, however the District is moving forward on the purchase of equipment and hopes to be broadcasting and testing the new frequencies this year.
- The final submission for the WSBO Broadband Infrastructure Grant was completed on the morning of January 17th.
- The final number for District overtime hours is 2,269, nearly a 16% decrease from the previous year.
- A letter has been received from IBEW Local 77 requesting dates to begin bargaining. Dates were supplied and the District is awaiting response.
- General Manager Wilson reported on:
 - Meetings held over the last two weeks; and
 - Upcoming meetings scheduled for the next three weeks.

AGENDA ITEMS

Motion made by Commissioner Oakes, seconded by Commissioner Layman, and passed authorizing the District to enter into the listed Contracts for Service Extensions with:

Merrill Matteson	Kody Rubey	Thoburn & Donna Downes
Catherine Martinez	Catamount Properties 2018, LLC	Brian & Marilyn Sheldon

OTHER BUSINESS

Commissioner Oakes requested a definition for Tier 1 and Tier 2 as it pertains to BPA.

Administrative Secretary Kayla Calabrese provided an updated format for official minutes. Commissioners agreed with use of this new format.

COMMISSIONER’S REPORT

Commissioner Oakes reported on PPC and WPUDA Association Meetings.

Commissioner Layman reported on WPUDA Association Meetings and had questions for General Manager Wilson. Commissioner Layman thanked the other Commissioner for their help at the WPUDA meetings.

Commissioner Hickey reported on information provided by a Chelan PUD lawyer and other broadband related topics.

Commissioner Oakes thanked Attorney Penoyar for his memo regarding regular versus special meetings and workshops.

ITEMS FROM THE PUBLIC NOT ON THE AGENDA NONE

There being no further business the meeting was adjourned at 3:56pm.

Consent Agenda adopted at the Regular Meeting of the Board of Commissioners on February 7, 2023.

Administrative Secretary or Appointee